## How do I add numbers to a list?

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You may wish to add additional supporters to a list you already have. Maybe you are uploading a list that has multiple numbers for a supporter and you want to verify which of those numbers are mobile numbers. Maybe you just wish to add more supporters to an existing list.

The process is nearly identical to creating a new list, except you start the process from an existing list.

Select Lists from the left navigation to begin.


Select the list you wish to add constituents to, by clicking on the List Name.

In the top right of the page, click on Import.

Millennium Donors


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SMS Subscribed 1
                                These contacts have recoved a text message from your organization
- SMS Pending 0
These contacts have been uploaded into your account but you have not sent them a message yet
- SMS Unsubscribed 0
These contacts received a text message from your organization and replied STOP to unsubscribe.
- Email Subscribed 4
These contacts have received an email message from your organization.
- Email Unsubscribed 0
These contacts received an email message from your organization and unsubscribed from the list.
```

Phone Numbers Email Addresses
5 Phone Numbers (1 Verified Mobile)

| Phone Number | Search |  |  |  |  | $\star$ Expor |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Name | Email Address | Phone Number | Acquired By | Subscription Date © | Status 0 | Actions |
| Scott Couchman |  |  | List Upload | 05/05/20 | Subscribed | -** |
| John Muir | jm@somedomain.com | 1 (888) 333-1234 | List Upload | 04/24/20 | Invalid Number | -0॰ |
| Abraham Lincoln | abr@somedomain.com | 1 (888) 333-1231 | List Upload | 04/24/20 | Invalid Number | $\bullet \bullet$ |
| John Q Public | jp@somedomain.com | 1 (888) 333-1232 | List Upload | 04/24/20 | Invalid Number | -** |
| Wilma Sanders | ws@somedomain.com | 1(888) 333-1233 | List Upload | 04/24/20 | Invalid Number | -•• |

From there, the process is identical to creating a new list as described here.


